

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, OCTOBER 12, 2010, 7:00 P.M.**

Mr. John Molinaro presiding.

Mr. Kuhlman led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll. Supervisor Babcock gave prior notice of his inability to attend.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4.....	Augie Tietz
District 5.....	Jim Braugher	District 6.....	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9.....	Amy Rinard	District 10.....	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13.....	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16.....	John Molinaro
District 17	Mary Delany	District 18.....	Vacant
District 19.....	Jim Schroeder	District 20	Jan Rouou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26.....	Carlton Zentner
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30.....	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The revised agenda was approved as presented.

Mr. Mode moved that the minutes of the September 13, 2010, meeting be approved as corrected and printed. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
OCTOBER 1, 2010**

Available Cash on Hand		
September 1, 2010	\$	154,514.49
September Receipts		<u>6,678,727.97</u>
Total Cash	\$	6,833,242.46
Disbursements		
General – September 2010	\$5,727,017.70	
Payroll – September 2010	<u>1,208,928.36</u>	
Total Disbursements		<u>6,935,946.06</u>
Total Available Cash	\$	(102,703.60)
Cash on Hand (in banks) October 1, 2010	\$	628,031.84
Less Outstanding Checks	<u>730,735.44</u>	
Total Available Cash	\$	(102,703.60)
AIM Government & Agency Portfolio	\$	3,990,299.79
Local Government Investment Pool – General		11,467,612.68
Institutional Capital Management		15,666,283.01
Local Government Investment Pool – Clerk of Courts		160,621.77

Local Government Investment Pool – Farmland Preservation	251,563.30
Local Government Investment Pool – Parks/Liddle	<u>204,164.57</u>
	\$31,740,545.12
2010 Interest – Super N.O.W. Account	\$3,703.93
2010 Interest – L.G.I.P. – General Funds	27,663.55
2010 Interest – ICM	177,071.09
2010 Interest – AIM	1,312.81
2010 Interest – L.G.I.P. – Parks/Carol Liddle Fund	322.35
2010 Interest – L.G.I.P. – Farmland Preservation	399.35
2010 Interest – L.G.I.P. – Clerk of Courts	<u>253.60</u>
Total 2010 Interest	\$ 210,726.68

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Human Resources Director Terri Palm-Kostroski recognized recent County retirees. Accounting Manager Ehlinger recognized Kay Holm.

Bonnie L. Grace, CNA; 18 years 1 month of service
 Cheryl A. Rolland, Food Service Worker; 14 years 5 months of service
 Joyce A. Jaeger, Registered Nurse; 13 years 2 months of service
 Susan A. Kutz, Laundry Worker; 31 years 2 months of service
 Virjean Jaeckel, Activity Therapy Assistant; 29 years 6 months of service
 Dorothy Street, Resident Care Worker; 24 years 2 months of service
 Betty Elsner, CNA; 14 years 2 months of service
 Kathleen Kiesling, Resident Care Worker; 14 years 4 months of service
 Darlene Dobson, Food Service Worker; 15 years 9 months of service
 Jill Klemann, CNA; 36 years 9 months of service
 Karen Langbecker, CNA, 12 years 4 months of service
 Kay Holm, Account Clerk; 20 years 9 months of service (Ms. Holm was present.)
 Geraldine Clausen, Family Court Counselor; 5 years 9 months of service
 Beverly Marten, Delinquency Supervisor; 25 years 2 months of service
 Linda Heikkinen, Human Resources Associate; 31 years 1 month of service
 Michael Hotter, Accountant; 34 years 9 months of service
 Donna Grugel, Account Clerk; 10 years 4 months of service
 Cena Willmann, Payroll/HR Assistant; 23 years 1 month of service
 Georgiana Gates, Receptionist/Secretary; 7 years 11 months of service

County Clerk Barbara Frank read Resolution No. 2010-47.

WHEREAS, Carol Ward Knox has served as the County Board Supervisor for District 17 since September of 2007, and

WHEREAS, Supervisor Carol Ward Knox served on the Law Enforcement/Emergency Management, Infrastructure/Veterans, Strategic Plan Steering and Human Resources Committees, and the Economic Development Consortium, and

WHEREAS, it is fitting for her to be recognized by the Jefferson County Board of Supervisors for her public service, and

WHEREAS, Supervisor Ward Knox's thoughtfulness and commitment will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of

Tuesday, October 12, 2010

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Supervisors meeting this 12th day of October 2010, does hereby honor Carol Ward Knox and wish her happiness and good health in the years ahead.

Mr. Buchanan moved for the adoption of Resolution No. 2010-47.
 Seconded and carried. Ms. Knox was present.

Chairperson Molinaro presented the Report Used for Apportionment of County Levy and report on Net New Construction for 2009-2010 as follows:

**REPORT USED FOR APPORTIONMENT OF COUNTY LEVY
 JEFFERSON COUNTY
 2010 COUNTY APPORTIONMENT**

<u>DISTRICT</u>	<u>EQUALIZED VALUE REDUCED BY TID VALUE INCREMENT</u>	<u>% TO TOTAL</u>
Aztalan	131,089,700	.02056
Cold Spring	75,109,600	.01178
Concord	178,091,600	.02793
Farmington	127,445,000	.01999
Hebron	100,647,900	.01578
Ixonia	413,519,100	.06485
Jefferson	190,147,800	.02982
Koshkonong	369,051,200	.05788
Lake Mills	275,074,000	.04314
Milford	104,248,300	.01635
Oakland	343,284,500	.05384
Palmyra	202,372,200	.03174
Sullivan	192,727,300	.03022
Sumner	120,251,700	.01886
Waterloo	86,952,200	.01364
Watertown	194,026,800	.03043
Town Total	3,104,038,900	.48680
Cambridge	5,753,000	.00090
Johnson Creek	208,909,300	.03276
Lac La Belle	559,400	.00009
Palmyra	114,937,600	.01803
Sullivan	48,324,100	.00758
Village Total	378,483,400	.05936
Fort Atkinson	842,872,400	.13219
Jefferson	489,536,700	.07677
Lake Mills	458,978,300	.07198
Waterloo	196,308,200	.03079
Watertown	853,124,200	.13379
Whitewater	53,104,600	.00833
City Total	2,893,924,400	.45385
County Total	6,376,446,700	1.00000

TID VALUE INCREMENTS

<u>DISTRICT</u>	<u>TID #</u>	<u>YEAR</u>	<u>BASE VALUE</u>	<u>CURRENT VALUE</u>	<u>INCREMENT</u>
V. Johnson Creek	002	1994	11,378,800	68,981,000	57,602,200

V. Johnson Creek	003	1995	701,400	62,441,600	61,740,200
V. Palmyra	002	1995	166,300	4,223,300	4,057,000
V. Palmyra	003	2006	430,300	8,515,900	8,085,600
C. Fort Atkinson	006	2000	1,135,400	8,070,100	6,934,700
C. Fort Atkinson	007	2000	11,587,900	24,752,100	13,164,200
C. Fort Atkinson	008	2009	28,584,200	27,832,600	*
C. Jefferson	002	1997	9,125,900	14,965,800	5,839,900
C. Jefferson	004	2000	0	1,127,200	1,127,200
C. Jefferson	005	2001	19,442,200	27,449,800	8,007,600
C. Jefferson	006	2009	0	0	*
C. Lake Mills	002	1998	11,445,700	23,816,700	12,371,000
C. Lake Mills	003	2006	6,993,800	7,044,900	51,100
C. Lake Mills	004	2006	7,446,000	11,809,600	4,363,600
C. Waterloo	001	2005	5,961,500	11,760,900	5,799,400
C. Watertown	003	1991	2,081,800	62,910,500	60,828,700
C. Watertown	004	2005	1,047,600	6,865,600	5,818,000
C. Watertown	005	2005	28,998,600	31,358,300	2,359,700
C. Watertown	006	2005	225,800	4,592,600	4,366,800
C. Whitewater	004	1990	968,200	25,743,600	24,775,400
C. Whitewater	005	2007	14,500	14,700	200
C. Whitewater	008	2007	503,700	112,200	*

*This district has a zero or negative increment, no increment shown

NET NEW CONSTRUCTION 2009-2010

COMMUNITY CODE	NAME OF MUNICIPALITY	2009 TOTAL EQUALIZED VALUE	AMOUNT OF NET NEW CONSTRUCTION	PERCENT CHANGE
28002	TOWN OF AZTALAN	\$136,207,300	\$1,226,600	0.90%
28004	TOWN OF COLD SPRING	75,260,400	468,000	0.62%
28006	TOWN OF CONCORD	187,575,600	1,464,200	0.78%
28008	TOWN OF FARMINGTON	145,597,400	-63,700	-0.04%
28010	TOWN OF HEBRON	104,847,600	493,100	0.47%
28012	TOWN OF IXONIA	416,401,900	9,835,800	2.36%
28014	TOWN OF JEFFERSON	193,855,900	2,282,600	1.18%
28016	TOWN OF KOSHKONONG	375,572,100	4,513,200	1.20%
28018	TOWN OF LAKE MILLS	288,566,600	2,120,300	0.73%
28020	TOWN OF MILFORD	106,718,900	1,000,000	0.94%
28022	TOWN OF OAKLAND	349,726,000	2,697,000	0.77%
28024	TOWN OF PALMYRA	203,284,200	1,094,600	0.54%
28026	TOWN OF SULLIVAN	195,694,500	471,400	0.24%
28028	TOWN OF SUMNER	122,031,800	2,623,300	2.15%
28030	TOWN OF WATERLOO	89,518,200	-107,800	-0.12%
28032	TOWN OF WATERTOWN	209,729,500	864,800	0.41%
28111	VILLAGE OF CAMBRIDGE*	6,413,400	12,600	0.20%
28141	VILLAGE OF JOHNSON CREEK	317,310,700	8,245,600	2.60%
28146	VILLAGE OF LAC LA BELLE*	552,800	0	0.00%
28171	VILLAGE OF PALMYRA	135,031,700	126,400	0.09%
28181	VILLAGE OF SULLIVAN	49,042,900	524,500	1.07%
28226	CITY OF FORT ATKINSON	907,987,000	4,177,100	0.46%
28241	CITY OF JEFFERSON	532,510,000	1,534,400	0.29%
28246	CITY OF LAKE MILLS	490,186,900	6,579,900	1.34%

28290	CITY OF WATERLOO	203,494,800	288,200	0.14%
28291	CITY OF WATERTOWN*	969,542,700	10,992,000	1.13%
28292	CITY OF WHITEWATER*	67,773,600	96,500	0.14%
28999	COUNTY OF JEFFERSON	6,880,434,400	63,560,600	0.92%

*Split districts are summed at the end of the report

County Clerk Frank read a letter dated October 11, 2010, from Supervisor Michael J. Miller announcing his resignation as District 18 Supervisor effective Monday, October 11, 2010, due to personal reasons.

County Clerk Barbara Frank presented an e-mail dated October 11, 2010, from Harriet Scherer and Greg Misfeldt regarding the proposed bike trail (Resolution No. 2010-65).

The communications and reports were received and placed on file.

The floor was opened for public comment. Speaking on the proposed bike trail (Resolution No. 2010-65) were Steve Cline, Fort Atkinson; Michelle Solem, Fort Atkinson; and John Raub, Fort Atkinson. Buck Smith, Johnson Creek, addressed the Board on investing money to create jobs.

Special Order of Business.

Carolyn Stoner, Roger Price and Dr. Bettsey Barhorst of the Madison Area Technical College offered a power point presentation on the Madison College Smart Community Plan.

Director of Planning & Zoning Rob Klotz, Economic Development Consortium Director Dennis Heling and Community Development Educator Steve Grabow from the UW-Extension gave a power point presentation on the Jefferson County Comprehensive Plan Update.

County Administrator Gary R. Petre presented the 2011 Recommended Budget.

October 12, 2010

TO THE HONORABLE JEFFERSON COUNTY BOARD OF SUPERVISORS:

Pursuant to Wisconsin Statutes Section 59.18(5) and County Board Resolution No. 12, April 21, 1970, I submit to you the Jefferson County 2011 Recommended Budget (as amended by the Finance Committee) for your review, consideration and action.

The 2011 budget development process began on May 10, 2010, with the issuance of the County Administrator's 2011 Budget Guidelines. County departments responded very favorably to the guidelines that were issued to them. This 2011 Budget is the result of the combined hard work of the county department heads; Accounting Manager; Human Resources Director; Corporation Counsel; Administrative Assistant-Confidential; and department staff. In addition, the County Board's Finance Committee reviewed the entire budget and has recommended changes as they determined were appropriate.

The 2011 Recommended Budget was developed based on the County Administrator's guideline that department budgets should be prepared with the goal of staying within a 2% tax levy increase from their 2010 Adopted Budgets. Although some departments were able to meet this optimistic goal, others were not due to varying reasons such as: loss of department revenues due to declining

economic conditions; budgeting for capital equipment needs that have postponed over the last several years due to budget constraints; and County Board approved and labor union contracted wage step increases and related benefit cost increases for employees. In total, the Recommended Budget achieved this 2% goal. Although county tax levy support for the operation of the nursing home will no longer be needed in the 2011 Budget, this savings was primarily used to restore the County's General Fund Balance to levels within the County's policy. Any remaining savings were used to partially offset the increases previously noted. The use of nursing home savings to restore the General Fund Balance was a directive that was previously approved by the County Board as part of the 2010 Adopted Budget.

The 2011 Recommended Budget, as amended by the Finance Committee, is presented to you based on a 4.2% tax levy increase and partial utilization of the estimated \$3.3M in net available sale proceeds from the nursing home sale. As you will note in the budget document, maintaining an acceptable level of tax levy funding for highway maintenance is the primary reason for the tax levy change from the Recommended Budget. With staff assistance, the County Board will need to consider issues related to the tax levy increase and utilization of the sale proceeds.

I am always available to discuss with you any of the information in this document and encourage your thorough review of it, before final consideration by the full County Board on November 9, 2010.

Respectfully submitted,

Gary R. Petre
County Administrator

**2011
RECOMMENDED BUDGET
(As amended by the Finance Committee)**

SUMMARY

INTRODUCTION

Pursuant to Wisconsin Statutes 59.18 and Jefferson County Board Resolution No. 12, approved April 21, 1970, the Jefferson County 2011 Recommended Budget, as amended by the Finance Committee, is submitted to the County Board of Supervisors for its review, consideration and action.

The following is a summary of the major areas of the 2011 Recommended Budget:

PROPERTY TAX RATE

The 2011 Recommended Budget results in a countywide property tax rate of \$3.9448 per \$1,000 valuation. This represents a \$.2709 (7.4%) increase over the 2010 adopted tax rate of \$3.6739 per \$1,000 valuation. The \$3.9448 tax rate is the ninth lowest countywide property tax rate in 27 years. In 1985, the countywide property tax rate was \$2.7963.

PROPERTY TAX LEVY

The 2011 Recommended Budget county-wide tax levy of \$26,063,712 is a \$1,060,690 (4.2%) increase over the 2010 Adopted Budget. This tax levy amount

is well within the state tax levy limit of \$28,140,580, excluding debt service and library services, which has been set by the State for Jefferson County. The state imposed tax levy limit for 2011 is the greater of 3.0% or the County's growth rate of new construction. This growth rate has been calculated by the State to be only 0.92%. The State has also allowed local units of government to recover previously unused property tax levy that was added to the 2009 tax levy limit. For Jefferson County, this amounts to \$1,051,435 of additional tax levy that the County could add to its budget. In addition, the 2011 tax levy of \$1,304,490 needed for the County's refinanced debt service is not subject to the state limit.

An additional \$26,949 tax levy increase for library services that also is not part of the State's tax levy limit, results in a total tax levy increase of \$1,087,639, which is a 4.2% increase.

The following chart reflects the County's property tax levy change after the total 4.2% tax levy increase:

Property Tax Levy	2010	2011	2010-2011 Change	
	Adopted	Recommended	Amount	%
Countywide	\$24,290,109	\$25,153,627	\$ 863,518	3.6%
Health	\$ 712,913	\$ 910,085	\$ 197,172	27.7%
Subtotal	\$25,003,022	\$26,063,712	\$1,060,690	4.2%
Library	\$ 970,496	\$ 997,445	\$ 26,949	2.8%
Total	\$25,973,518	\$27,061,157	\$1,087,639	4.2%

GENERAL FUND BALANCE

As directed by previous County Board action, the 2011 Recommended Budget was developed based on discontinuance of reliance on the County's General Fund to balance the County's budget. This budget adheres to that directive by reallocating \$2,524,109 of the \$3,096,984 in annual tax levy that was previously budgeted for operation of the nursing home, back to the General Fund. The remaining \$572,875 (\$3,096,984 less \$2,524,109) in annual tax levy that is saved by not operating the nursing home is used in this budget to offset revenue losses and expenditure increases in other county departments that are explained further in this Summary.

However, the use of Fund Balance as a revenue source in the county general revenues portion of the budget is continued in the Recommended Budget. During its hearings on the budget, the Finance Committee utilized \$1,769,442 of General Fund Balance to cover the one-time cost of various capital expenditures and several other items. Upon the closing of the County's 2010 financial statements in the spring of 2011, the estimated \$3.3M in net available proceeds from the 2010 sale of Countryside Home will be allocated to the General Fund Balance. This allocation will restore the Fund Balance to its appropriate level under the County's Fund Balance Policy.

EXPENDITURES

The 2011 Recommended Budget includes total county expenditures of \$72.0M, or \$4.6M (6.0%) less than the 2010 Adopted Budget expenditure of \$76.6M. This reduction is due to the elimination of \$12.4M in expenditures as a result of the County no longer budgeting for the operation of a nursing home beginning in 2011.

Partially offsetting this large on-time expenditure reduction is a \$1.1M

increase in highway construction expenditures, reflecting the need to maintain almost 12 miles of county highways next year. Human Services Department expenditures are increasing by \$2.2M, primarily due to a \$1.6M accounting reassignment of the Care Wisconsin payment from a reduction in revenue to an increase in expenditures in this budget. In addition, the budget for flood mitigation expenses is increased by approximately \$.6M in 2011, reflecting an anticipated increased level of mitigation activity next year. The Sheriff's Department capital expenditures are increased by \$.5M for radio system upgrades and \$150,000 for the potential purchase of a shooting range/training facility.

Other changes in individual department budgets are explained in those budget narratives.

REVENUE

The 2011 Recommended Budget includes total county revenue of \$40.6M, or \$6.0M (12.9%) less than the 2010 Adopted Budget revenue of \$46.6M. This revenue decrease is due to the elimination of \$9.3M in revenue as a result of the County no longer budgeting for the operation of a nursing home beginning in 2011.

Partially offsetting this large on-time reduction is a \$1.9M increase in Human Services Department revenue primarily due to a \$1.6M accounting reassignment of the Care Wisconsin payment from a reduction in revenue to an increase in expenditures in this budget. The revenue budget for flood mitigation is increased by approximately \$800,000 in 2011, reflecting an anticipated increased level reimbursement of mitigation services next year.

Interest earnings on investments are reduced by \$200,000, from \$500,000 in the 2010 Budget to \$300,000 in the 2011 Budget. In 2007, the County realized actual investment revenue of \$2.1M. These estimates are based on the most recent information on the County's investment returns and the current volatility of the investment market.

Other changes in individual department budgets are explained in those budget narratives.

BUDGET HIGHLIGHTS

In addition to the budget information provided in the previous sections of the Summary, the following is a list of the major highlights of the 2011 Recommended Budget:

1. The 2010 Adopted Budget included \$2,524,109 in revenue from the application of General Fund Balance to the County's operating budget in order to keep the property tax levy within state mandated tax levy limits. As a result of the sale of Countryside Home, the annual \$3.1M in tax levy support provided for that facility is no longer required. Therefore, the County will not need to utilize General Fund Balance to stay within its tax levy limit for this purpose. The use of General Fund Balance in the 2011 Budget was previously explained in the General Fund Balance section of this summary.
2. As previously explained, the largest and single most change in the 2011 Budget that impacts upon the County's expenditures and revenues is the elimination of the annual budget for Countryside Home. This one change reduces budgeted expenditures by \$12.4M and revenues by \$9.3M, resulting in a net tax levy decrease of \$3.1M.

3. The 2011 Recommended Budget marks the County's third year of participating in the State's Employee Health Plan and discontinuance of the County's self-funded health plan. It is estimated that in 2011, the County will reduce its health care premium costs by approximately \$887,000 from the 2010 Adopted Budget.
4. It is believed that the 2011 Budget will be the first year that the County will not budget any tax levy support for the annual County Fair. In addition, the 2011 budgeted tax levy of \$163,467 for all Fair Park operations is \$56,816 (25.8%) less than the 2010 Adopted Budget. It is the lowest property tax levy budgeted for this department in at least the last eight years, and probably longer. The tax levy cost for operating this department has dropped by \$249,199 since the Fair Park Director position was recommended to be created in the 2008 Budget. This achievement is the result of the hard work by the team of county staff in this department and their efforts during the past year to reduce operating costs and increase sponsorship and event revenues.
5. The 2010 Highway Department budget included \$1,568,700 for a road construction project that was funded with Federal Stimulus Funds. These funds were used to reconstruct the 3.9 mile section of County Highway F, from US Highway 18 to County Highway B. Funding from this source is not available next year and the 2011 Budget includes \$3.6M of County tax levy funding for road construction projects totaling almost 12 miles. This is slightly below the 12-13 miles of annual construction needed to maintain a 20 year lifecycle of county highways. The 2011 Budget increases the tax levy by about \$1M as a funding method to maintain this level of highway maintenance.
6. The tax levy support for the Health Department is increasing by approximately \$197,000, to a total of \$910,000 in 2011. This increase is due to the State shifting management of the Long Term Care Program from this department to Care Wisconsin. In previous years, billing fees related to that program were available to offset much of the tax levy support for other department programs. This impact is further explained in the department's budget narrative.
7. The 2011 Budget includes 557 authorized County positions (463 full-time; 69 part-time and 25 seasonal/ occasional/LTE). This is a net decrease of 179 positions from the 2010 Adopted Budget. The 2011 Budget reflects the impact of the sale of Countryside Home on the number of county authorized positions. In 2010, there were 115 full-time and 62 part-time positions authorized for Countryside Home. The 2011 Budget results in the net reduction of 9 full-time equivalent positions, at an estimated savings of \$296,000. This reduction does not result in the layoff of any county employees. A detail of all position changes is included in the Classification of Authorized County Positions listing and in the individual department budget narratives.

POLICY ISSUES

The development of the annual budget not only provides the County with a financial plan for the upcoming year, but also brings forward issues for consideration by the County's policy makers, the County Board. The following is a list of "Policy Issues" that have been identified through the development of the 2011 Recommended Budget. These issues, not necessarily presented in order of importance, may or may not directly impact upon the 2011 Budget, but they may need to be addressed at sometime in the future:

1. Countryside Home Sale Proceeds

Of all of the policy issues facing the County in the near future, the utilization of Countryside Home sale proceeds is certainly one of the most important. At this time, it is estimated that approximately \$8.6M of sale proceeds will be available for future designation. The County has decided to increase its Fund Balance to levels that are recommended by the County's financial advisor. As a result, \$5.3M of these proceeds is designated for that purpose. Of the remaining \$3.3M, the Finance Committee is recommending that \$1.8M be utilized for capital and other items in the 2011 Budget. In addition, another \$600,000 was applied to general balance in order to keep the Fund at the adopted policy level. The remaining \$800,000 would be left in the Fund Balance to cover increased delinquent taxes and future capital expenses when needed.

2. Department Additional Funding Considerations

County departments identified approximately \$2.5M of operating and capital outlay items that could not be included in the 2011 Budget, due to the need to stay within tax levy limitations and meet budget goals. These additional items were considered for funding as part of the decision process that was undertaken for utilization of the proceeds from the sale of Countryside Home. Since most of these items were for capital outlays, the Finance Committee utilized \$1.3M of the sale proceeds for many of these items in the 2011 Budget.

3. State Imposed Tax Levy Limits

If the State continues to impose tax levy limits, local units of government will continue to be faced with reducing their operations and ultimately services to the public. These reductions will become more apparent in the future as they negatively impact core services. The decision on the level and use of local property taxes should be left with local residents and not with state government. The County should continue to support the Wisconsin Counties Association and other local government agencies in getting the State to change its current tax levy limit law.

4. Strategic Planning

The County Board, through its standing committees, the County Administrator and department heads need to work together to prioritize services and identify efficiencies in providing those core services to the public. As the County progresses with its development of a Strategic Plan, it will establish a mission for county government, based upon the delivery of those core services that are important to its residents. The County has received input from county residents, a critical step in this process. It is anticipated that the County's Strategic Plan will be completed in December 2010 and it should be used as a resource in the preparation of the County's 2012 Budget.

5. County Facility Improvements

In spite of the current financial pressures on county government and the volatile national (and global) economy, the County needs to continue the task of identifying future facility improvement needs; consolidation of facility functions; location; cost; and sources of funding. Capital planning should continue so that the County is ready to implement needed improvements when they become necessary and affordable.

6. Library Services

The 2011 Budget provides \$997,445 in tax levy support for the County's reimbursement to libraries for services to rural county residents. This represents a \$26,949 (2.8%) increase from the 2010 Adopted Budget. In spite of the continuing financial pressures on the county budget brought about by state levy limits; the economic recession; and growing health and human service needs of residents, the County is increasing its level of funding for area libraries serving rural county residents.

7. Purchase of Rose Lake Land

Based upon previous County Board action (Resolution No. 2010-39) on July 13, 2010, the 2011 Budget includes the allocations in the Parks Department budget for the purchase of the 123 acre Kemmeter property and the subsequent sale of the property's homestead, which includes 3 acres of land. It is anticipated that the sale of the homestead will be completed during 2011 and no county tax levy will be required. This purchase is conditioned upon County Board approval of adequate funding in the 2011 Budget that will be adopted in November 2010.

8. Debt Service Budget

The 2011 Budget for debt service is based on the County continuing to repay its debt based on the existing payment schedule. If no other debt is incurred during the next five years and the existing repayment schedule is followed, the County will be debt free in 2015. The County Board's Finance Committee and county staff are working with the financial advisor to look at other options for restructuring the current debt and potentially saving the County \$70,000 or more in bond interest costs over the next five years. This budget does not anticipate the immediate repayment of approximately \$2.2M of outstanding debt related to the building of Countryside Home.

CONCLUSION

The 2011 Recommended Budget and anticipated fiscal constraints beyond 2011, necessitate the continued review of county service priorities. In most departments, the Budget provides for continuation of existing county services, although some of the service levels may vary from the current year. In addition, the Budget anticipates the need to upgrade its technology in order to improve services to the public and control its need for additional manpower, as the County continues to grow.

The development and preparation of the 2011 Recommended Budget could not have been completed without the hard work of department heads, the Accounting Manager, Corporation Counsel, Human Resources Director, and all of their staffs. The diligence and effort that all of these employees put forth during the past five months of the budget process are certainly commendable and greatly appreciated.

The thorough review of the 2011 Recommended Budget by the Finance Committee was conducted during its budget hearings with county department heads. Within this document, the Committee has formulated its recommendations to the full County Board.

**2011 RECOMMENDED BUDGET CLASSIFICATIONS
OF AUTHORIZED COUNTY POSITIONS**

COUNTY ADMINISTRATOR (3 FT)

- 1 County Administrator
- 1 Administrative Assistant – Confidential
- *** 1 Management Analyst

CENTRAL SERVICES (7 FT)

- 1 Manager - Maintenance
- 1 Maintenance Worker II
- 1 Maintenance Worker I
- 2 Custodian II
- 1 Custodian I
- 1 Central Services Worker

CHILD SUPPORT AGENCY

(11 FT, 1 student)

- 1 Child Support Director
- 5 Child Support Enforcement Specialists
- ** 2 Legal Assistants II
- 1 Financial & Software Specialist
- 1 Financial Support Specialist
- 1 Customer Service Representative
- 1 Co-op Student
- NOTE: 2 Assistant Corporation Counsel (1 FT and 1 PT) budgeted in CSA, but authorized in Corporation Counsel budget
- **** Eliminate 1 Legal Assistant

CLERK OF COURTS (28.5 FT, 3 PT, 8 SE)

- 1 Clerk of Circuit Court (also appointed as Register in Probate)
- 4 Lead Deputy Clerks
- 11 Court Clerk II – General (9 FT, 2 PT)
- 1 Court Clerk II – General/ Deputy Register in Probate
- 2 Court Clerk II (Civil, Criminal)
- *** 1 Court Clerk II – General (1 FT)
- 3 Judicial Assistant
- 1 Family Court Commissioner (Funded as Part-time)
- 1 Family Court Commissioner
- 2 Family Court Counselors
- 1 Legal Secretary
- *** 1 Family Court Office Clerk (PT)
- .5 Administrative Clerk/File Clerk (Full-time shared with LWCD)

- 1 Circuit Court Commissioner/ Deputy Register in Probate
- * 1 Circuit Court Commissioner (funded part-time)
- 4 Judges (SE)
- 4 Circuit Court Reporters (SE)

CORONER (2 PT, OPTs)

- 1 Coroner (PT)
- 1 Chief Deputy Coroner (PT)
- * Pool of occasional part-time Deputy Coroners, as needed
- **** Eliminate 3 Deputy Coroners (PT)

CORPORATION COUNSEL (4 FT, 1 PT)

- 1 Corporation Counsel
- 3 Asst. Corporation Counsel (2 FT, 1 PT)
- 1 Paralegal, Confidential/County Board Reporter

COUNTY BOARD (30 PT, 1 intern)

- 30 County Board of Supervisors (PT)
- * 1 Communications Intern

COUNTY CLERK (3 FT, OPTs)

- 1 County Clerk
- 1 Administrative/Elections Clerk Clerical Assistant (OPT – 1000 hours)
- *** 1 Administrative/Elections Clerk

COUNTY TREASURER (2.5 FT)

- 1 County Treasurer
- 1 Deputy Treasurer
- .5 Assistant Deputy Treasurer (FT shared with Land Information Office)

DISTRICT ATTORNEY (11 FT, 1 PT, 5.3 SE)

- 1 District Attorney (SE)
- 4.3 Assistant District Attorney (SE)
- 1 Office Manager
- 5 Legal Secretaries
- 1 Legal Secretary/Receptionist
- 1 Victim Witness Coordinator
- 1 First Offender Program Director
- *** 1 First Offender Program Secretary (PT)

- 1 Justice Information Sharing Coordinator
- 1 Paralegal

ECONOMIC DEVELOPMENT (1 FT, 1 PT)

- 1 Economic Development Director
- 1 Economic Development Secretary (PT)

FAIR PARK (4 FT, 4 OPT, 5 Seasonal, 15-20 fair week staff)

- 1 Fair Park Director
- 1 Fair Park Supervisor
- 1 Administrative Secretary
- 1 Fairgrounds Maintenance Worker II
- 1 Office Assistant (Seasonal)
- 2 Laborers (seasonal)
- 2 Grounds Worker (OPT)
- * 1 Grounds Worker (OPT)
- 2 On-site Caretaker (6 mo.)
- * 1 Marketing Assistant (OPT)
- Fair time staff (15-20)
- **** Eliminate 1 Fairground Maintenance Worker II (PT)

FINANCE DEPARTMENT (3.5 FT, 1 PT)

- ** 1 Finance Director
- ** .5 Advanced Fund Accountant (FT shared with Human Services)
- 1 Payroll Account Clerk
- 1 Payroll Technician/Accounting Asst. (PT)
- 1 Account Clerk-System Support

HEALTH DEPARTMENT (15 FT, 3 PT, OPTs)

- 1 Director/Health Officer
- 1 Public Health Program Manager
- 8 Public Health RN (6 FT, 2 PT)
- 1 WIC Project Director
- 1 Billing Clerk/WIC Clerk
- 1 Billing Spec./Cancer Grant Outreach Coordinator
- 1 Public Health Program Assistant
- 1 Personal Care Program Assistant
- 2 Public Health Technicians
- 1 WIC Registered Dietetic Technician (PT)
- Occasional PT RN's, Public Health Technicians & WIC Peer Counselors, as needed

HIGHWAY (57 FT, pool of seasonal workers)

- 1 Highway Commissioner
- 1 Operations Manager
- 1 Fleet Manager
- 1 Patrol Superintendent
- 1 Construction Superintendent
- 1 Assistant Superintendent
- 1 Accounting Supervisor
- 2 Account Clerk
- 1 Custodian
- 4 Equipment Mechanic II
- 8 Equipment Operator II
- 1 Equipment Parts Person
- 3 Highway Lead Workers
- 1 Sign Worker
- 1 Welder Fabricator
- 29 Highway Workers
- Seasonal Position (3,000 hrs.)
- **** Eliminate 1 Equipment Operator II
- **** Eliminate Part Time Positions (700 hrs.)

HUMAN RESOURCES (4 FT)

- 1 Human Resources Director
- 1 Benefits Administrator
- 1 Human Resources Associate
- *** 1 Volunteer Services Coordinator

HUMAN SERVICES (141.5 FT, 14 PT)

- 1 Director of Human Services
- 1 Administrative Services Manager
- 1 Economic Support Specialist Supervisor
- 1 Office Manager
- 1 Aging and Disability Resources Manager
- *** 1 Behavioral Health Resources Division Manager
- 1 Family Resources Division Manager
- 1 Child Protective Services Supervisor
- 1 Delinquency Supervisor
- 1 Mental Health/AODA Supervisor
- 1 W-2 Economic Support Services Mgr.
- 1 Community Support Program Supervisor
- 1 Comprehensive Community Services Supervisor
- 1 Maintenance Supervisor

- 1 GIS & Land Use Technician
- *** 1 Student Intern

LAND INFORMATION OFFICE (4.5 FT, 1 year intern)

- 1 Director
- 1 Licensed Land Surveyor
- 1 Cartographer
- 1 Administrative Clerk
- .5 Land Information Assistant (FT shared with Treasurer)
- *** Student Interns

MANAGEMENT INFORMATION SYSTEMS (MIS) (8 FT, 1 PT, 1 STUDENT)

- 1 Systems and Applications Manager
- 1 Information Technology Manager
- 1 Systems Analyst
- *** 1 Programmer Analyst
- 1 Senior Systems Analyst
- 1 Senior Micro Computer Specialist
- 1 Micro Computer Specialist
- 1 Micro Computer Technician
- 1 Central Duplicating Clerk (PT)
- Student Hardware Technician

PARKS DEPARTMENT (5.6 FT, 4 PT, 7 seasonal/OPT)

- 1 Director
- 1 Parks Supervisor
- 1 Parks Construction & Maintenance Lead Worker
- 1 Building & Grounds Maintenance Worker
- 3 Parks Maintenance Worker (PT)
- 1 Administrative Secretary
- 2 Seasonal Workers
- 4 Grounds Workers (OPT)
- .6 Program Assistant (Shared FT with Emergency Management)
- *** 1 Volunteer Coordinator (PT)
- 1 Dog Park Attendant (OPT)

REGISTER OF DEEDS (4 FT, 1 PT)

- 1 Register of Deeds
- 1 Chief Deputy Register of Deeds
- 1 Deputy Register of Deeds I
- 1 Register of Deeds Data Entry Clerk (PT)
- *** 1 Deputy Register of Deeds I

SHERIFF (126.4 FT, 6 PT, 1 LTE, 10 OPT, pool positions)

ADMINISTRATIVE/DETECTIVE DIVISION

- 1 Sheriff
- 1 Chief Deputy
- *** 1 Undersheriff (OPT)
- 1 Captain
- 1 Confidential Secretary
- 1 Account Clerk
- 2 Sergeants
- 8 Detectives
- 2 Secretaries (1 FT, 1 PT)
- 1 Secretary Drug Task Force
- 1 Receptionist/Secretary
- 1 Clerk Typist

PATROL DIVISION

- 1 Captain
- 6 Sergeants
- 34 Deputies
- *** 1 Deputy (unfunded 3 months, 1/1/11 – 3/31/11)
- 1 Secretary
- 1 Mechanic

SUPPORT SERVICES

- 1 Sergeant
- 4 Deputies
- *** 1 Deputy (unfund 2 months, 1/1/11 - 2/28/11)
- *** 4 Deputies
- 1 Clerical Assistant
- Pool of part-time deputies, as needed

COMMUNICATION DIVISION

- 9 Communication Operators
- 1 Communication Supervisor
- Pool of part-time Communication Operators, as needed

JAIL DIVISION

- 1 Captain
- 6 Sergeants
- 26 Deputies
- *** 1 Deputy (unfund 4 months, 1/1/11 - 4/30/11)
- *** 1 Deputy (unfund 6 months, 1/1/11 - 6/30/11)
- *** 1 Deputy (unfund 8 months, 1/1/11 - 8/31/11)
- 2 Clerk Typists
- 1 Jail Food Service Supervisor

- 4 Cook (1 FT, 3 PT)
- *** 1 Cook (unfunded 6 months,
1/1/11 – 6/30/11)
- 2 Custodian II (PT)
- 1 Grant Funded LTE

EMERGENCY MANAGEMENT

- 1 Emergency Management
Director
- .4 Program Assistant (Shared FT
w/Parks)

**UNIVERSITY EXTENSION (3 FT,
4 SE, 1 intern)**

- 1 Agricultural Agent (SE)
- 1 Family Living Agent (SE)
- 1 Community Development
Agent (SE)
- 1 Youth Development Agent (SE)
- 1 4-H Summer Intern
- 2 Administrative Secretaries
- *** 1 Administrative Secretary

**VETERANS SERVICE (2 FT,
1 LTE)**

- 1 Veterans Service Officer
- 1 Veterans Benefits Specialist
- *** 1 Veterans Service Clerk (LTE)

ZONING (8 FT)

- 1 Director – Zoning & Planning
 - *** 1 Zoning/Land Use Technician
 - 1 Onsite Waste Systems Tech
 - *** 1 Zoning/Solid Waste
Technician
 - 1 Zoning/Onsite Systems
Technician
 - 1 Zoning Assistant
 - 1 Program Assistant
 - 1 Administrative Clerk
 - * New Positions
 - ** Reclassed/New Job Title
Positions
 - *** Unfunded Positions
 - **** Eliminated Positions
- SE = State Employee

Authorized Position Summary

<u>2010</u>	<u>2011</u>	<u>Change</u>	<u>Type</u>
582	463	(119.0)	Full Time Position
104	39	(65.0)	Part Time Position
30	30	0.0	County Board Supervisors (PT)
<u>20</u>	<u>25</u>	<u>5.0</u>	Seasonal/Occasional/LTE Position
736	557	(179.0)	Total County Positions
<u>17.30</u>	<u>17.30</u>	<u>0.0</u>	State Positions
753.30	574.30	(179.0)	Total Positions
<u>29.25</u>	<u>29.92</u>	<u>5.25</u>	Unfunded Positions
<u>724.05</u>	<u>554.38</u>	<u>(179.67)</u>	Total Funded Positions

2011
JEFFERSON COUNTY POSITION CHANGES

Department	Position Title	Action	Requested by Department Head	Recommended By County Administrator	Approved by Finance Committee	Comments
Child Support Agency	1 Legal Assistant	Eliminate	Yes	Yes		Unfunded in 2010 budget
Coroner's Office	3 Deputy Coroner (PT, .16 FTE each)	Eliminate	No	Yes		Contingent on creation of occasional part-time staff
	Deputy Coroners (OPT)	Create	No	Yes		
Clerk of Courts	1 Circuit Court Commissioner (unfund 60%)	Unfund part-time	Yes	Yes		Position existed in 2010 budget but not reflected on change sheet
County Board	1 Communications Intern (.28 FTE)	Create	Yes	Yes		
Fair Park	1 Marketing Assistant (OPT) (.48 FTE)	Create	Yes	Yes		
	1 Maintenance Worker II (PT) (.48 FTE)	Eliminate	No	Yes		Position currently vacant; contingent on creation of OPT position
	1 Grounds Worker (OPT) (.48 FTE)	Create	No	Yes		
Highway	1 Equipment Operator II	Eliminate	Yes	Yes		Position currently vacant
	Part-time positions (700 hours or .34 FTE)	Eliminate	Yes	Yes		Position currently vacant
Human Services	1 Delinquency Supervisor	Fund	Yes	Yes		Previously unfunded 7/1/10 - 12/31/10
	1 Medical Records Admin/HIPAA Officer	Eliminate	Yes	Yes		Position vacant
	1 Community Outreach Worker (PT) (.48 FTE)	Fund	Yes	Yes		Unfunded in 2010

	1 Community Outreach Worker (FT)	Unfund	Yes	Yes	Elimination of filled C.O.W. is contingent on creation of Intake position
	1 Pool Intake Worker/On-going Case Manager	Create	Yes	Yes	Position is vacant
	1 Lead Delinquency Worker	Eliminate	Yes	Yes	Position is vacant
	1 Behavioral Health Specialist	Create	Yes	Yes	Position is vacant
	1 AODA Therapist/OWI Assessor	Unfund	Yes	Yes	Unfunded in 2010
	4 Human Services Professional I	Eliminate	Yes	Yes	
	1 Administrative Clerk/Court Clerk (.5)	Eliminate	Yes	No	Elimination of position contingent on creation of fulltime position
	1 Administrative Clerk (FT)	Create	Yes	No	
	1 Program Assistant (.6)	Eliminate	Yes	No	Elimination of position contingent on creation of fulltime position
	1 Program Assistant (FT)	Create	Yes	No	
	1 Volunteer Coordinator (PT)	Fund	Yes	No	
	1 Cook, unfund 50% or .5 FTE	Unfund	Yes	Yes	Unfund 1/1/11 – 6/30/11
	5 Deputies, unfund at various times or total of unfunding 1.92 FTE	Unfund	Yes	Yes	Unfund one 1/1/11 – 2/28/11 Unfund one 1/1/11 – 3/31/11 Unfund one 1/1/11 – 4/30/11 Unfund one 1/1/11 – 6/30/11 Unfund one 1/1/11 – 8/31/11

Total FTEs Created	3.48
Total FTEs Eliminated	(9.06)
Sub-Total (in FTEs)	(5.58)
Total FTEs Unfunded	(5.02)
Total FTEs Funded	1.48
Net Change (in FTEs)	(9.12)
Net change in overall budget	(\$295,644)

**2011 JEFFERSON COUNTY
RECOMMENDED GENERAL FUND BUDGET**

	2010 Adopted	2011 Recommended	Percent Change
<u>REVENUES</u>			
Taxes	14,402,088	16,927,094	17.53%
Special Assessments	0	0	0.00%
Intergovernmental Revenues	9,476,937	10,474,982	10.53%
Licenses and Permits	217,495	184,035	-15.38%
Fines, Forfeitures and Penalties	624,750	572,900	-8.30%
Public Charges for Services	2,453,235	2,427,279	-1.06%
Intergovernmental Charges	592,239	507,273	-14.35%
Miscellaneous Revenue	1,113,291	1,406,607	26.35%
Fund Balance Applied	2,524,109	1,769,442	-29.90%
Restricted Funds Applied	1,064,503	1,106,618	3.96%
Non-lapsing (discretionary) Funds Applied	1,285,204	1,295,270	0.78%
Countryside Home Building Equity	(950,000)	0	-100.00%
Operating Transfers Applied	950,000	0	-100.00%
TOTAL REVENUES	33,753,851	36,671,500	8.64%
<u>EXPENDITURES</u>			
General Government	7,733,399	7,942,829	2.71%
Public Safety	14,247,642	13,831,697	-2.92%
Health and Human Services	1,349,950	1,430,790	5.99%
Public Works	199,452	214,617	7.60%
Culture, Recreation and Education	3,433,169	3,479,808	1.36%
Conservation and Development	3,366,514	3,260,736	-3.14%
Capital Outlay	3,423,725	6,511,023	90.17%
Debt Services	0		0.00%
Other Financing Uses	0		0.00%
TOTAL EXPENDITURES	33,753,851	36,671,500	8.64%

Board recessed at 8:22 p.m. Reconvened at 8:30 p.m.

Mr. Nass read the report from the Planning and Zoning Committee.

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on September 16, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS

3490A-10, 3492A-10, 3493A-10, 3494A-10, 3495A-10, 3496A-10
and 3497A-10

DATED THIS TWENTIETH DAY OF SEPTEMBER 2010

Donald Reese, Secretary

THE EFFECTIVE DATE OF JULY'S AMENDMENT, 3487A-10,
IS AUGUST 14, 2010.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-15.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3490A-10, 3492A-10, 3493A-10, 3494A-10, 3495A-10, 3496A-10 and 3497A-10 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 16, 2010, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 0.24 acre of PIN 008-0715-2412-001 (21.317 acres) to add it to adjoining A-3 zoned property at N6099 CTH P, Town of Farmington. This prime ag land proposal utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon payment to the State of Wisconsin of an approximate \$220 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3490A-10 – Jeffrey Becker/Steven & Jody Knoebel property)

Create an approximate 2-acre building site near N9404 Fox Road in the Town of Ixonia from part of PINs 012-0816-0431-000 (40 acres) and 012-0816-0434-000 (30.358 acres). This non-prime ag land approval is conditioned upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the property, and upon payment to the State of Wisconsin of an approximate \$1,800 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3492A-10 – Richard Jaeger)

Rezone approximately 3 acres of PIN 014-0614-2041-000 (25 acres) in the Town of Jefferson on Regelein Lane for a new residential building site. This non-prime ag land lot combination is conditioned upon road access approval by the Town of Jefferson, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map including extraterritorial plat approval by the City of Fort Atkinson if necessary, and upon payment to the State of Wisconsin of an approximate \$2,736 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions

have been completed by that date. (3493A-10 – Al Vogel/George Niebler Trust property)

Create an approximate 1.8-acre lot on CTH G from part of PIN 018-0713-3614-000 (36.670 acres) in the Town of Lake Mills. This non-prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot including extraterritorial plat review if necessary and upon payment to the State of Wisconsin of an approximate \$1,631 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3494A-10 – Eugene & Betty Hasel Trust)

Create an approximate 2.5-acre lot with existing home at W6001 Church Rd. in the Town of Milford from part of PIN 020-0714-0323-000 (34.7 acres). The non-prime ag land lot approval is conditioned upon approval and recording of a final certified survey map for the lot, and upon payment to the State of Wisconsin of an approximate \$2,265 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3495A-10 – Ora & Ruby Duwe Trust)

Rezone approximately 2 acres of PIN 030-0813-2842-000 (23.16 acres) to create a new building site on Toppe Road in the Town of Waterloo. Approval of this non-prime ag land lot is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of the final certified survey map for the lot, and upon payment to the State of Wisconsin of an approximate \$1,794 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3496A-10 – Stephen & Heidi Johnson)

Rezone approximately 5.77 acres of PIN 032-0815-2732-001 (20.5 acres) to create a lot around the home at N7808 CTH X in the Town of Watertown. This non-prime ag land lot combination is conditioned upon road access approval by the County Highway Department, upon approval and recording of a final certified survey map for the lot including extraterritorial plat review by the City of Watertown if necessary, and upon payment to the State of Wisconsin of an approximate \$5,349 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3497A-10 – Kevin Horack)

Mr. Nass moved for the adoption of Ordinance No. 2010-15. Seconded and carried.

Mr. Schultz presented Ordinance No. 2010-16.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY
DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section A.(2)(d) of the Environmental Sanitation Ordinance is amended as follows:

- (d) The County of Jefferson adopts by reference the following Chapters of the Wisconsin Administrative Codes: DHS 192, DHS 195, DHS 196, DHS 197, DHS 198, COMM 90, DHS 172, DHS, 173, DHS 175, and DHS 178 and DATCP ~~74 75~~ and ~~DATCP 97~~ and all other state and federally referenced rules and Memorandums of Understanding. [am. 12/09/08, Ord. 2008-29]

Section 2. Section A.(7) of the Environmental Sanitation Ordinance is amended as follows:

(7) LICENSE PERIOD.

The license period for licenses issued per the DHS and DATCP contract shall be from July 1 through the following June 30th. Those licenses initially issued during the period beginning on April 1 and ending on June 30 expire on June 30 of the following year, except temporary and mobile food licenses. Licenses are not transferable between persons, entities, or any combination thereof (see DHS Change Assessment Worksheet), except Body Art establishments. [am. 12/09/08, Ord. 2008-29]

Section 3. Section A.(12) of the Environmental Sanitation Ordinance is amended as follows:

(12) TEMPORARY ORDERS.

Whenever, as a result of an inspection conducted pursuant to this chapter, the Health Officer or his/her designated agent has reasonable cause to believe that any examined food constitutes, or that any construction, sanitary condition, operation or method of operation of the premises or equipment used on the premises creates an immediate danger to health of the Public, the Health Officer may proceed as stated in Section 66.0417, or 254.85 of the Wisconsin Statutes to issue a temporary order to prohibit the sale or movement of food for any purpose, prohibit the continued operation or method of operation of equipment, require the premises to cease any other operation or method of operation which creates an immediate danger to public health. Section 66.0417 of the Wisconsin Statutes is incorporated herein by reference and made a part of this ordinance as if fully set forth herein.

Temporary pool closures pursuant to DHS 172.30 due to chlorine/bromine and/or ph levels that are outside of prescribed water quality standards shall be in effect for the shorter of 24 hours or that time period necessary to complete three (3) turnovers of the pool water to be measured from the time of closure, in order to allow added chemicals to equalize in the pool.

Section 4. Section A.(13)(a) of the Environmental Sanitation Ordinance is amended as follows:

(13) CONSTRUCTION OR ALTERATION OF LICENSABLE FOOD SERVICE ESTABLISHMENTS.

- (a) Except as provided in (b), no person shall erect, construct, enlarge or alter a food establishment without first submitting to the Health

Officer plans (drawings) which clearly show and describe the amount and character of the work proposed and without first receiving Health Department approval of submitted plans. Such plans shall include expected menu, floor plan, equipment plan and specifications, plumbing layout, wall, floor and ceiling finishes and plans and specifications for food service kitchen ventilation. Submitted plans shall give all information necessary to show compliance with applicable health codes. Submitted plans shall be retained by the health department. Plan submittal to the Health Officer is in addition to any plan submittal requirement of the County Zoning Department, or required building inspection.

Section 5. Section A.(13)(d) of the Environmental Sanitation Ordinance is created as follows:

(d) A preinspection fee shall be charged for any remodeling projects that exceed the definition of "minor alterations" set forth in subsection (b), examples of which shall include, but shall not be limited to, circumstances in which the entire facility is closed for remodeling, circumstances in which a section of the facility is closed for significant remodeling, and circumstances in which new additions are added to the facility even though the original facility remains open for business.

Section 6. Section B.(1)(a) of the Environmental Sanitation Ordinance is amended as follows:

(a) Except as provided in (b), no person, party, firm or corporation shall operate a Restaurant, Temporary Restaurant or Mobile Restaurant, as defined in Wisconsin Administrative Code DHS 196, without first obtaining a license therefore from the Jefferson County Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or Wisconsin Administrative Code DHS 196 which is incorporated herein by reference and made part of this ordinance as if fully set forth herein. [am. 12/09/08, Ord. 2008-29]

Section 7. Section B.(2) and (a) thru (e) of the Environmental Sanitation Ordinance are amended as follows:

(2) FEES.

In addition to the following fees, the licensee shall pay any applicable DHS or DATCP administrative fee, the amount of which is on file with the department. [am. 12/09/08, Ord. 2008-29]

Fees pursuant to this section (not including the state administrative fee above) shall be as follows:

(a) Limited Food Service Restaurant: A restaurant that serves only individually wrapped, hermetically sealed single servings supplied by a licensed processor.

- | | |
|----------------------|------------------------------------|
| 1. License Fee | \$ 90.00 <u>105.00</u> |
| 2. Pre-licensing Fee | \$ 175.00 |
| 3. Re-inspection Fee | \$ 115.00 <u>130.00</u> |

(b) Simple Complexity Restaurant: As defined at DHS 196.04.

1. License Fee \$ ~~195.00~~ 230.00
2. Pre-licensing Fee \$ 430.00
3. Re-inspection Fee \$ ~~265.00~~ 320.00

(c) Moderate Complexity Restaurant: As defined at DHS 196.04.

1. License Fee \$ ~~300.00~~ 330.00
2. Pre-licensing Fee \$ 705.00
3. Re-inspection Fee \$ ~~425.00~~ 470.00

(d) High Complexity Restaurant: As defined at DHS 196.04.

1. License Fee \$ ~~430.00~~ 540.00
2. Pre-licensing Fee \$ 1,020.00
3. Re-inspection Fee \$ ~~610.00~~ 770.00

(e) Temporary Restaurants: A restaurant that operates at a fixed location in conjunction with a single event such as a fair, carnival, circus, public exhibition, anniversary sale or occasional sales promotion. Occasional means fewer than 4 days during any 12-month period. Licenses are issued at the site of the event. A temporary restaurant may be moved from location to location within the county, but may not operate from the new location until it has been inspected and found to be in compliance. A temporary restaurant license may not be used to operate more than one restaurant at a time.

1. License Fee \$ ~~165.00~~ 170.00
- ~~2. Inspection fee if licensed another County or State of Wisconsin~~ \$ 65.00

[1.B.(2)(a) through (e) were amended and/or created 12/09/08, Ord. 2008-29]

Section 8. Section C.(2) and (3)(a)1. thru 3. of the Environmental Sanitation Ordinance are amended as follows:

(2) ZONING AND CONSTRUCTION STANDARDS. Prior to Health Department approvals, the applicant must submit written verification from the Jefferson County Zoning Department of approval of this commercial business in the building and property considered for licensure as a bed and breakfast establishment. In addition, the applicant must provide the Health Department with written verifications that this property meets all applicable local and state fire and building codes from inspections of state and local building inspectors.

(3) Fees for licenses issued pursuant to this section shall be as follows:

(a) Bed and Breakfast License

1. License Fee \$ ~~400.00~~ 110.00
2. Pre-licensing Fee \$ ~~280.00~~ 300.00
3. Re-inspection Fee \$ ~~160.00~~ 170.00

[Am. 12/09/08, Ordinance No. 2008-29]

Section 9. Section D.(2)(a) thru (e) of the Environmental Sanitation Ordinance are amended as follows:

(2) FEES. The fees for the licenses issued pursuant to this section shall be as follows:

Hotel/Motel

(a) 05-30 Sleeping Rooms

- 1. License Fee \$ ~~165.00~~ 205.00
- 2. Pre-licensing Fee \$ ~~380.00~~ 480.00
- 3. Re-inspection Fee \$ ~~230.00~~ 290.00

(b) 31-99 Sleeping Rooms

- 1. License Fee \$ ~~260.00~~ 280.00
- 2. Pre-licensing Fee \$ ~~615.00~~ 665.00
- 3. Re-inspection Fee \$ ~~365.00~~ 400.00

(c) 100 –199 Sleeping Rooms [Amended 03/11/03, Ordinance No. 2002-32]

- 1. License Fee \$ ~~330.00~~ 355.00
- 2. Pre-licensing Fee \$ 795.00
- 3. Re-inspection Fee \$ ~~470.00~~ 505.00

(d) 200 or more Sleeping Rooms

- 1. License Fee \$ ~~400.00~~ 490.00
- 2. Pre-licensing Fee \$ ~~950.00~~ 1,185.00
[Created 03/11/03, Ordinance No. 2002-32]
- 3. Re-inspection Fee \$ ~~575.00~~ 700.00

(e) Tourist Rooming House (1-4 rooms) [Amended 03/11/03, Ordinance No. 2002-32]

- 1. License Fee \$ ~~100.00~~ 110.00
- 2. Pre-licensing Fee \$ ~~280.00~~ 300.00
- 3. Re-inspection Fee \$ ~~160.00~~ 170.00

[Sections I.D.(2)(a) through (e) were amended and/or created 12/09/08, Ordinance No. 2008-29]

Section 10. Section E.(2)(a) thru (f) of the Environmental Sanitation Ordinance are amended as follows:

(2) FEES.

The fees for the licenses issued pursuant to this section shall be as follows:

(a) Campgrounds (1-25 sites)

- 1. License Fee \$ ~~150.00~~ 175.00
- 2. Pre-licensing Fee \$ ~~335.00~~ 380.00
- 3. Re-inspection Fee \$ ~~210.00~~ 240.00

(b) Campground (26-50 sites)

1. License Fee	\$ 215.00	<u>250.00</u>
2. Pre-licensing Fee	\$ 495.00	<u>565.00</u>
3. Re-inspection Fee	\$ 300.00	<u>350.00</u>

(c) Campground (51-100 sites)

1. License Fee	\$ 265.00	<u>305.00</u>
2. Pre-licensing Fee	\$ 610.00	<u>700.00</u>
3. Re-inspection Fee	\$ 370.00	<u>425.00</u>

(d) Campground (100 – 199 sites) [Amended 03/11/03, Ordinance No. 2002-32]

1. License Fee	\$ 310.00	<u>355.00</u>
2. Pre-licensing Fee	\$ 725.00	<u>830.00</u>
3. Re-inspection Fee	\$ 440.00	<u>500.00</u>

(e) Campground (200 or more sites)

1. License Fee	\$ 355.00	<u>410.00</u>
2. Pre-licensing Fee	\$ 840.00	<u>965.00</u>
[Created 03/11/03, Ordinance No. 2002-32]		
3. Re-inspection Fee	\$ 505.00	<u>580.00</u>

(f) Recreational/Educational Camps

1. License Fee	\$ 440.00	<u>505.00</u>
2. Pre-licensing Fee	\$ 1,050.00	<u>1,200.00</u>
[Amended 03/11/03, Ordinance No. 2002-32]		
3. Re-inspection Fee	\$ 630.00	<u>720.00</u>

[Sections 1.E.(2)(a) through (f) were amended and/or created 12/09/08, Ordinance No. 2008-29]

Section 11. Section F.(2)(d)3. of the Environmental Sanitation Ordinance is amended as follows:

(d) Swimming Pools with Additional Pool Slides

...

3. Re-inspection Fee	\$ 25.00	<u>75.00</u>
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Section 12. Section G.(2)(a) thru (d) of the Environmental Sanitation Ordinance are amended as follows:

(2) Fees. The fees for the inspection conducted pursuant to this section shall be as follows: [Created 12/09/08, Ordinance No. 2008-29]

(a) Full Service Kitchen	\$ 380.00 (per inspection)	<u>440.00</u>
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(b) Full Service Pre-Inspection Fee	\$ 380.00 (before opening)	<u>440.00</u>
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~~2.~~

(b) For a combined tattoo and body-piercing establishment

~~i.~~

1. License Fee \$ ~~205.00~~ 220.00

~~ii.~~

2. Pre-licensing Fee \$ ~~375.00~~ 400.00

~~iii.~~

3. Re-inspection Fee \$ ~~180.00~~ 295.00

Section 18. Section I.(3)(c) of the Environmental Sanitation Ordinance is created as follows:

(c) Temporary Tattoo/Piercing Fee \$ 100.00

Section 19. Section 2 and 3 of the Environmental Sanitation Ordinance are repealed.

Section 20. This ordinance shall be effective after passage and publication as provided by law.

Mr. Schultz moved for the adoption of Ordinance No. 2010-16. Seconded and carried: Ayes 26, Noes 2 (Imrie, Peterson), Absent 1 (Babcock), Vacant 1.

Mr. Schultz presented Resolution No. 2010-60.

WHEREAS, Jefferson County has been a member of the South Central Wisconsin Public Health Preparedness Consortium #10 since 2008, which Consortium then consisted of the counties of Dane, Dodge, Green, Jefferson and Rock and the cities of Beloit, Madison and Watertown, and

WHEREAS, the State has consolidated its preparedness consortiums from 16 down to 6, and

WHEREAS, the new consortium that would include Jefferson County is called the Southern Regional Public Health Preparedness Consortium (Region #6), which no longer includes the City of Beloit and now includes new members Adams, Columbia, Crawford, Grant, Iowa, Juneau, Lafayette, Richland, Sauk and Vernon counties in addition to the remaining original members, and

WHEREAS, it is desirable to remain a member of the regional consortium to be able to access grant funds for public health preparedness projects, and

WHEREAS, the Board of Health has reviewed the agreement and recommends remaining a member of the expanded Consortium,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Health Officer is authorized to execute the Southern Regional Public Health Preparedness Consortium Agreement.

Fiscal Note: No county levy funds are directly implicated by this agreement other than the staff time involved. Grant funds available through the Consortium replace expenditures that would otherwise have to be made from local funding sources.

Mr. Schultz moved that Resolution No. 2010-60 be adopted. Seconded and carried.

Mr. Tietz read Resolution No. 2010-61.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009, which authorized participation in the Community Development Block Grant—Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by letter from the Department of Commerce that Jefferson County was awarded \$4 million to assist in flood recovery efforts, and

WHEREAS, \$2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, public hearings were held on July 15, 2009, and September 29, 2009, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG application, and

WHEREAS, on September 13, 2010, at its public meeting the Revolving Loan Fund Committee reviewed and recommended the application of Waterloo Building Center LLC for an amount not to exceed \$72,500 to assist in flood mitigation and recovery for replacement equipment, fixtures, inventory, and professional services, which loan will be a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continues as long as the business remains in operation; 100% of the loan will be forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for this forgivable business loan will enhance and assist the business in its flood recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that Waterloo Building Center LLC is authorized to receive up to \$72,500 for damages resulting from the flood and for flood prevention and mitigation, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: This loan is funded by a grant received from Wisconsin Department of Commerce in the sum of \$4 million. No county tax levy funds are used for these types of loans.

Mr. Tietz moved that Resolution No. 2010-61 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 1 (Babcock), Vacant 1.

Ms. Rogers presented Resolution No. 2010-62.

WHEREAS, in the course of considering various financial options concerning future budgets and Fund Balance requirements, the Finance Committee recommended refinancing all existing county debt in the total amount of \$2,820,000, which lead to an initial resolution adopted by the Board to that effect on September 13, 2010, and

WHEREAS, when evaluating the option of refinancing all of the county debt (including \$2,225,000 remaining from debt issued in 2002 and 2003 for construction of Countryside Home), the Finance Committee considered the competing benefits of retaining cash, paying off the debt, maintaining a stable levy rate and the cost of refinancing, and

WHEREAS, after deciding that refinancing best met the needs identified, it was discovered in the course of preparing the bond counsel opinion in the refinancing process that Internal Revenue Service technical regulations require payoff of the Countryside Home debt rather than refinancing it, and

WHEREAS, the cost/benefit analysis of refinancing the balance of the debt (\$550,000) does not justify the expense of the refinancing process, and

WHEREAS, the payoff of the outstanding Countryside Home debt will in fact save all of the interest expense that would otherwise have been saved by reducing the applicable interest rate through refinancing,

NOW, THEREFORE, BE IT RESOLVED that the outstanding 2002 and 2003 notes are hereby called for prior payment and redemption on December 1, 2010, at a price of par plus accrued interest to the date of redemption. The County hereby directs the County Clerk to work with Ehlers & Associates to cause timely notice of redemption, in substantially the forms attached hereto as Exhibits 1 and 2 and incorporated herein by this reference (the "Notices"), to be provided at the times to the parties and in the manner set forth on the Notices.

BE IT FURTHER RESOLVED that the sum of \$2,238,087.50 is transferred from the General Fund to the Debt Service Fund to redeem the above described notes.

Fiscal Note: Interest savings should be approximately \$100,000. Funds transferred from the General Fund Balance for the redemption on December 1, 2010, are currently available from the proceeds from the sale of Countryside Home. To bring the General Fund balance up to three months expenditures per the Fund Balance Policy, a General Fund levy for working capital may be required in 2011 and 2012.

EXHIBIT 1

NOTICE OF FULL CALL*

Regarding

JEFFERSON COUNTY, WISCONSIN
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2002A
DATED NOVEMBER 1, 2002

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have the CUSIP Nos. as set forth below have been called by the County for prior payment on December 1, 2010, at a redemption price of 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
04/01/2011	\$525,000	3.60%	473682CX8
04/01/2012	250,000	3.70	473682DP4

The County shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before December 1, 2010.

Said Notes will cease to bear interest on December 1, 2010.

By Order of the

County Board of Supervisors
Jefferson County
County Clerk

Dated: _____

* To be provided by registered or certified mail to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50th Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than sixty (60) days prior to December 1, 2010, and to the MSRB. In addition, notice shall be given by facsimile or electronic transmission or overnight express delivery. Notice shall also be provided to MBIA Insurance Corporation, or its successor, the bond insurer of the Notes.

** If the Refunded Obligations are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

EXHIBIT 2

NOTICE OF FULL CALL*

Regarding

JEFFERSON COUNTY, WISCONSIN
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2003B
DATED AUGUST 1, 2003

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have the CUSIP Nos. as set forth below have been called by the County for prior payment on December 1, 2010, at a redemption price of 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
04/01/2011	\$450,000	3.30%	473682DK5
04/01/2012	475,000	3.50	473682DL3
04/01/2013	525,000	3.60	473682DM1

The County shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before December 1, 2010.

Said Notes will cease to bear interest on December 1, 2010.

By Order of the
County Board of Supervisors
Jefferson County
County Clerk

Dated: _____

* To be provided by registered or certified mail to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50th Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than

sixty (60) days prior to December 1, 2010, and to the MSRB. In addition, notice shall be given by facsimile or electronic transmission or overnight express delivery.

** If the Refunded Obligations are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

Ms. Rogers moved that Resolution No. 2010-62 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 1 (Babcock), Vacant 1.

Mr. Reese read Resolution No. 2010-63.

WHEREAS, bids were solicited to replace the four rooftop furnace units at the Human Services building, and

WHEREAS, the following results were received:

Southern Lakes Plumbing and Heating, Inc. Elkhorn, Wisconsin	\$39,544
HVAC Specialists, LLC Jefferson, Wisconsin	\$38,525
Sure Fire, Inc. Horicon, Wisconsin	\$37,990
Grunau Co. Milwaukee, Wisconsin	\$35,460
J. F. Ahern Co. Fond du Lac, Wisconsin,	\$30,780

and

WHEREAS, the Infrastructure Committee recommends accepting the bid of J. F. Ahern Co. in the amount of \$30,780,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with J. F. Ahern Co. in the amount of \$30,780 for replacement of the four rooftop furnaces on the Human Services building.

Fiscal Note: The 2010 budget contains \$40,000 for this project.

Mr. Reese moved that Resolution No. 2010-63 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 1 (Babcock), Vacant 1.

Mr. Reese read Resolution No. 2010-64.

WHEREAS, the Highway Department solicited bids for replacement of the Courthouse parking lot blacktop with results as follows:

Wolf Paving	\$70,428.25
Payne & Dolan	\$84,470.00
B.R. Amon	\$98,873.00,

and

WHEREAS, in addition to the base bid above, additional costs of approximately \$4,000 for Saturday and \$7,000 for Sunday would be incurred if paving

the parking lot is done over a weekend to minimize disruption in use of the parking lot, and

WHEREAS, approximately \$3,100 in charges will be made by the Highway Department for trucking the waste material away, giving a total estimated cost of \$84,500, and

WHEREAS, \$48,000 is currently allocated to this project in the Central Services budget, and

WHEREAS, the Finance Committee has transferred \$36,500 from the Contingent Fund necessary to fully fund the project.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Wolf Paving in the base amount of \$70,428.25 for repaving the Courthouse parking lot.

BE IT FURTHER RESOLVED that the County Administrator may expend up to an additional \$11,000 for weekend work if that is desirable due to weather conditions or other contingencies, and

Fiscal Note: Adequate funds are now available for this project.

Mr. Reese moved that Resolution No. 2010-64 be adopted. Seconded.

Mr. Torres moved to amend Resolution No. 2010-64 by deleting the additional costs of approximately \$11,000 for weekend work bringing the total estimated cost of the project to \$73,500. Second and lost: Ayes 14, Noes 14 (Jones, Imrie, David, Buchanan, Rinard, Zastrow, Reese, Rogers, Nass, Molinaro, Delany, Roou, Peterson, Christensen), Absent 1 (Babcock), Vacant 1.

Mr. Peterson moved to amend Resolution No. 2010-64 by deleting the following from the last paragraph: “. . . or other contingencies, and”. Seconded and carried: Ayes 17, Noes 11 (Jones, Imrie, David, Braughler, Kuhlman, Rinard, Reese, Nass, Roou, Christensen, Schultz), Absent 1 (Babcock), Vacant 1.

Amended Resolution No. 2010-64 was adopted: Ayes 26, Noes 2 (Burow, Zentner), Absent 1 (Babcock), Vacant 1.

Mr. Borland read Resolution No. 2010-65.

WHEREAS, the current Jefferson County Bicycle and Pedestrian Plan was produced through a partnership between Jefferson County, numerous local government units, the Wisconsin Department of Transportation, local bicycle groups and many private businesses, and

WHEREAS, the Jefferson Bicycle and Pedestrian Plan is currently in the process of being updated, and

WHEREAS, the original plan and the update draft both seek to expand the opportunity for bicycle and pedestrian traffic within Jefferson County, and

WHEREAS, reconstruction of State Highway 26 in Jefferson County has offered the opportunity for development of bicycle and pedestrian paths along and within the rights-of-way of the new highway as anticipated by the County's plan, and

WHEREAS, Resolution 2009-93 authorized the County to enter into an agreement with the Department of Transportation to maintain 5.5 miles of new bike path along Highway 26 including from Fort Atkinson north to CTH W, and

WHEREAS, the Department of Transportation will construct a \$210,000 extension of the bike path from CTH W north to US Highway 18 if the County will provide a 10 foot wide strip of land alongside Highway 26 right-of-way between CTH W and CTH J and enter into a similar agreement for maintenance of the bike path extension, and

WHEREAS, the Parks Committee recommends approval of construction of the path on county land adjacent to the east side of Highway 26 lying between CTH W and CTH J and, further, entering into a contract with the Wisconsin Department of Transportation to provide maintenance for this extension of the bicycle/pedestrian path,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to execute agreements (in the form provided) between the Wisconsin Department of Transportation and Jefferson County for the project and maintenance of bicycle/pedestrian path alongside State Highway 26 from CTH W north to US Highway 18.

BE IT FURTHER RESOLVED that the Department of Transportation is authorized to construct said path on county property adjacent to the Highway 26 right-of-way between County Trunks W and J.

Fiscal Note: The City of Madison and Minnesota DOT estimates are \$600 to \$900 per year per mile for maintenance. This contract covers about 1.7 miles. Estimated total annual cost for maintenance of this extension would be about \$1,020 to \$1,530 per year. An Adopt a Trail Program may reduce this amount through use of volunteer labor. The land that would be permanently used for the trail is about 2 acres, leading to a loss of rental revenue of approximately \$400 - \$500 per year.

Mr. Borland moved that Resolution No. 2010-65 be adopted. Seconded and carried: Ayes 21, Noes 7 (Imrie, Buchanan, Reese, Burow, Jaeckel, Torres, Zentner), Absent 1 (Babcock), Vacant 1.

Mr. Borland read Resolution No. 2010-66.

WHEREAS, the sale of Countryside Home resulted in the loss of equipment shared by Countryside with other departments including a Bobcat skidsteer shared with the Parks Department, and

WHEREAS, bids were solicited for a replacement skidsteer with the result being one bid received from Midstate Group Inc., Watertown, Wisconsin, in the amount of \$45,887 for a skidsteer and attachments with a list price of \$70,722, and

WHEREAS, the Finance Committee has transferred adequate funds to the Parks Department budget for this purchase,

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to contract for a Bobcat skidsteer with attachments in the amount of \$45,887.

Fiscal Note: As set forth above, the Finance Committee has transferred Contingent Fund monies into the Parks Department budget to pay for this replacement equipment as well as the Parks Department lawnmower and the Human Resources badge printer, which were the items sold with Countryside Home that were shared by Countryside with other county departments. The Countryside Home sale proceeds have been deposited into the General Fund.

Tuesday, October 12, 2010

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Mr. Borland moved that Resolution No. 2010-66 be adopted. Seconded and carried: Ayes 20, Noes 8 (Imrie, Braughler, Buchanan, Morris, Burow, Poulson, Torres, Zentner), Absent 1 (Babcock), Vacant 1. Mr. Schroeder wishes to be recorded as “No” after voting in error.

County Administrator Gary Petre read the following:

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board’s confirmation of the following individuals as members of:

Human Services Board

- a. Marty Powers, Jefferson, Wisconsin, to the Human Services Board for a 3-year term expiring November 1, 2013.
- b. John McKenzie, Fort Atkinson, Wisconsin, to the Human Services Board for a 3-year term expiring November 1, 2013.
- c. Richard Jones, Waterloo, Wisconsin, to the Human Services Board for a 3-year term expiring November 1, 2013.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Supplemental information presented at the October 12, 2010, Jefferson County Board meeting will be available at the County Clerk’s office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:53 p.m.